

# Dear Clients and Friends,

Safety is one of the key pillars upon which ODIN's business is built and we are committed to doing our part to help contain COVID-19 (Coronavirus) and ensure that our community stays safe and healthy. To that end, ODIN has implemented a Risk Mitigation Plan within the organization to help stop the spread of Coronavirus. The measures are intended to ensure continuity of the service and support our customers expect while protecting those upon whom we depend.

ODIN is closely following guidance from the Centers for Disease Control (CDC) as well as local and other federal authorities to minimize the risk of exposure. While our office does remain open, effective Monday March 9, employees have been permitted to work from home at their discretion until further notice. Within the past year, the company has implemented agile technology to support remote work while maintaining effectiveness, security and efficiency. We remain committed to project obligations, deadlines, and deliverables and do not expect any interruption of service.

The ODIN team continues to be available to help solve your challenges and we will continue to adapt our approach to ensuring continuity as conditions and guidance change. Please do not hesitate to contact anyone at the company to address questions, concerns, or needs that you may have.

Thank you!

## Best in health:

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